

ETF / ETP Admission Requirements

Admissions Portal

SSP: [Admissions Self Service Portal | London Stock Exchange](#)

Self Service Portal (SSP) is part of LSEG continuous commitment to provide best in class services to our Issuer community. The portal provides a streamlined and efficient digital interaction channel for the Admission application process across all LSE plc markets. Providing a real-time status for each application.

Application Forms / Rules and Regulation / Guides

MAIN : [Main Market Raise finance - resources | London Stock Exchange](#)

Early Notification

Please ensure you following the Early Notification process for the relevant market

Main market - en@lseg.com

TIDM

A tradable instrument display mnemonic (TIDM) is the three- or four-character identifier specific to London Stock Exchange. Issuers may request a specific TIDM, which will be issued provided it is not already in use or reserved. Once reserved, these are held for a period of six months. London Stock Exchange reserves the right to reject or withdraw a TIDM, at its sole discretion, at any time. Requests should be made to the Admissions team, who manage new admissions to London Stock Exchange. Please email the issuer name and the description of each line (multicurrency lines require unique TIDMs), making it clear that it is a TIDM request.

Admissions Contact Details

Admissions@lseg.com

0207 797 4310

Admission to Trading Application Submission Timeframes & Conditions

MAIN			
Application Type	Latest submission Date	Cut-off Time	Requirement(s) at this Cut-off Time
Issue of ETF	Admission - 11 Business Days	12:00	**Only if a Brand new Issuer ** Signed Form 1 Draft SDF document
	Admission - 5 Business Days	12:00	**For all existing Issuers/Sub -funds** Signed Form 1 Draft SDF document
	Admission – 2 Business Days	12:00	Final SDF document
	Admission – 1 Business Day	16:00	Listing particulars Certificate of UCITS compliance (if UCITS) Prospectus / Pricing supplement Stamped listing particulars from EEA CA (EEA Only) Proof of listing on EEA (EEA Only) Confirmation ISIN setup for settlement PRN confirmation for the sub funds (EEA Only) Reconfirmation of the opening price / currency Confirmation of the fund type (physical / synthetic)
Further Issue of ETF	Admission – 1 Business Day	14:00	Final Terms
ETP Issuance Programme	Admission - 3 Business Days	12:00	Signed Form 1 Draft Prospectus
	Admission - 1 Business Day	16:00	Final Prospectus Signed Board Minutes – only if programme establishment Approval email from UKLA provided by applicant
Issue of Exchange Traded Product	Admission - 11 Business Days	12:00	**Only if a Brand new Issuer ** Signed Form 1 Draft SDF document
	Admission - 5 Business Days	12:00	**For all existing Issuers/Sub -funds** Signed Form 1 Draft SDF document Draft Prospectus
	Admission – 2 Business Days	12:00	Final SDF document
	Admission – 1 Business Day	16:00	Confirmation ISIN setup for settlement Reconfirmation of the opening price / currency Confirmation of the fund type (physical / synthetic) Final Terms Prospectus Confirm that an application has / will be submitted to the FCA
Further Issue of ETP	Admission – 1 Business Day	14:00	Final Terms